

**Minutes of a meeting of the Parish Council held on
Tuesday 28th July 2020 at 6.30 p.m. via Zoom**

Present:

Councillors: Steve Alford, Philip Barnet, Steve Chilman, Tom Dixon, David Kelly, Trevor Pritchard, Simon Whiteman (Chair),

In attendance:

Clerk/RFO Maureen Robinson

Ward Cllr Carole Gandy

Local residents – 1

Footpaths Officer – Jan Urry

1. Apologies for absence: Cllr Gurney

2. Declarations of Interest and written requests for dispensations: None

3. Open Session – brief verbal reports received from:

3.1 Ward Cllr Gandy had circulated her report which can be seen in full on the Border Group website. In addition she reported that 134 cases of Covid-19 had now been confirmed at the farm in Mathon.

3.2 Chair and Councillors' reports:

- Cllr Dixon reported on the positive meeting held with the Harley Estate regarding action to counter effect of flooding locally.
- 3.3 Local residents – nothing raised

4. Minutes of the previous meeting– Meeting of the Parish Council Tuesday 30th June 2020

These were **APPROVED** and will be signed by the Chair when possible.

5. To receive an update on Walford Drainage bid including the Holloway – still waiting to hear if bid successful. It was reported that a resident had carried out dredging of the brook on their property. Walford Flood Action Group have submitted a joint bid(with the Harley Estate) to DEFRA for the clearance of the stream from the Chapel to Walford bridge.

Concerns were raised about potential impact on Paytoe of work done upstream at Walford. Leintwardine GPC had set up their own flood group which would cover this area but no progress to date. (Walford Flood Action are liaising). BGPC would like to thank everyone involved in the Walford Flood Action Group for their efforts to date.

6. To receive an update on the sluice – still waiting to be galvanised. Not sure what is causing delay

7. To consider adoption of the telephone kiosk in Walford- **AGREED to adopt at a cost of £1. Clerk to follow up.**

8. Finance

8.1 To receive quarterly financial report (Apr-June). The current account balance stands at £16,870.32. **AGREED** that any spending must continue to be carefully scrutinised as income is now solely from the Precept as all grants have ceased.

8.2 To note dates for Exercise of Public Rights (Audit) – 20th July to 29th August 2020

8.3 To consider payment of £111.60 (incl VAT) to I.E. Beavan for hedge-cutting

- 8.4 To consider payment of £20.79 for Clerk expenses for July
- 8.5 To consider payment of £291.76 Clerk's salary for June (change due to tax liability) = N.B. unfortunately the bank had failed to cancel original SO as requested, so payment for £332.16 had left the account instead of £291.76 in both June and July.
- 8.6 To consider payment of £40.40 x2 to HMRC for tax due for Clerk
- 8.7 To consider payment of £18.00 to SLCC for Clerk training

Payments approved – all in favour.

9. Highways

- 9.1 To consider work to be undertaken under P3 scheme – the footpaths officer has already organised a working party to clear an overgrown and inaccessible footpath in by Wigmore Abbey in Adforton. A finger post is to be installed by Stoneybridge Farm. Ian was congratulated on his proactive start. Thanks also to Ollie Waters who has agreed to assist Ian with jobs such as repairing stiles etc
- 9.1.1 Footpath at Adleymoore/Jay Lane – now with Balfour Beatty to resolve.
- 9.2 To consider work to be undertaken by Lengthsman – cleaning road signs, clearing vegetation around signs, re-siting noticeboard in Walford.

10. Planning

To consider comments to Herefordshire Council on the following applications:

APPLICATION NO & SITE ADDRESS:	Planning Consultation - 201912 - Traditional Barn at Wigmore Abbey, Leintwardine, Craven Arms, Herefordshire SY7 0NB
DESCRIPTION:	Retrospective approval for the installation of timber weatherboarding to the eastern gables of the traditional barn.
APPLICANT(S):	D J & M Parry
GRID REF:	OS 340983, 271305
APPLICATION TYPE:	Listed Building Consent
WEBSITE LINK:	http://www.herefordshire.gov.uk/searchplanningapplications

BGPC **RESOLVED** not to submit any comment as work had been carried out some time ago.

11. To consider response to Core Strategy Settlement Hierarchy Review (deadline 3rd April)- deferred to July meeting. It was **AGREED that the Clerk, Chair and Vice Chair would complete and submit.**

12. To consider website changes necessary to comply with new accessibility regulations from 23rd September 2020. **AGREED to engage an IT person to carry out a review of website as first step in identifying compliance issues. Clerk to report back in September**

13. To note Information sheet/ Correspondence received and responded to. **Noted**

14. To raise matters for next meeting agenda. No discussion

- **Walford drainage bid update**
- **SID** **Loose manhole cover on A4110 at Adforton**
- **Sluice**
- **Website review**

There being no further business the Chairman closed the Meeting at 7.40p.m. The next Meeting will take place via Zoom at 6.30pm on Tuesday 22nd September 2020 (unless arrangements can be made for a safe 'physical' meeting).

Signed STC Chairman Date 22.9.20