

**Minutes of a meeting of the Parish Council held on
Tuesday 16th April 2019 at 7.30 p.m. at Brampton Bryan Parish Hall.**

Present:

Councillors: Philip Barnett, Maggie Brown, Steve Chilman (Chair), Clive Gurney, Susan Harley, Trevor Pritchard, John Walker

In attendance:

Clerk/RFO Maureen Robinson
Ward Councillor Carole Gandy
1 member of public
Mike Oliver (Footpaths Officer)

1. Apologies for absence: Cllrs Whiteman and Dixon

2. Declarations of Interest and written requests for dispensations: Cllr Harley in respect of item 8 on agenda – non DPI.

3. Open Session – brief verbal reports received from:

3.1 Ward Cllr Gandy had circulated her report which can be seen in full on the Border Group website. Cllrs thanked her for all her hard work on behalf of Mortimer Ward over last 4 years. She gave a brief update on the development at Birtley where the owner has engaged a Planning agent so a planning application may be submitted soon

3.2 Chair and Councillors' reports. Cllr Walker wished everyone well as he would not be standing for re-election.

3.3 Local residents – complaint re the condition of Letton Lane. Ward Cllr Gandy reported it would not be resurfaced this year. It was suggested contacting the Forestry Commission and Pontrilas Timber regarding the impact of the heavy lorries and if they would be willing to contribute to repairs. There is also a broken culvert.

4. Minutes of the previous meeting – 26th February 2019

These were **APPROVED** and signed by the Chair

5. To receive an update on a sluice at Walford –sluice under construction – deferred to May. The brook may also require dredging but question over who would pay. On- going.

6. To receive an update following the agricultural fire at Paytoe on January 15th- Cllr Gurney reported that a meeting had taken place with residents, Ward Cllr Gandy and representatives from Mill Cottage which had led to a greater understanding of the issues on both sides. No response has been received from Ofsted to date. Future meetings are planned and Cllr Gurney emphasised the duty of care to local residents affected by the fire. The trial of the youths involved in setting the fire will take place at end of May.

7. To consider repairs to fence at Adforton Car Park – **AGREED** to get 2 estimates for repair and report back in May

8. To consider comments on Adleymoore Common application and receive an update from Ward Cllr Gandy. A relative spoke on behalf of the tenants and it was **AGREED** to endorse the letter already sent by Ward Cllr Gandy objecting to the application for the land to become part of Adleymoore Common.

9. To consider comments on Public Path Diversion Order LN43 Lingen – no objections or comments raised

SJC

10. To consider the letter from Savills re Pre- consultation- Proposed EE Emergency Services Mast Dairyhouse Farm, Lingen and consider any comments. **AGREED** to wait for planning application before commenting

11. Finance

1 To decide whether to apply for Exemption from External Audit (for Councils with income and expenditure under £25,000)- **AGREED to apply**– all in favour

11.2 To note AGAR paperwork and dates - **NOTED**

11.3 To receive quarterly financial update from RFO (Jan to March 19). The bank balance stood at £21,930 at end of March. RFO was preparing end of year accounts to submit to Internal Auditor

AGREED to pay the following invoices: all in favour

11.4 Clerk salary, February and March of £379.45 x 2(incl £40 per month towards home office costs); expenses of £32.50 (March/April) (chq no 101753/4/5)

11.5 Payment of £155.28 to Joe Thomas P3 (inv 13.25) (chq no 101756)

11.6 Payment of £325.21 to Joe Thomas for repair of Parish noticeboards at Adforton and Walford (inv no 13.23) (chq no 101757)

11.7 Payment of £523.88 (incl VAT) to HALC for Annual subscription/ NALC subscription (chq no 101758)

11.8 Payment of £ 3,360 (incl VAT) to Westcotec for SID (chq no 101763). A discussion took place over cost/ number of sockets and posts. Deferred to May meeting as it will take 4-6 weeks for SID to be delivered. In interim **AGREED** to spend up to £165 on 4 sockets and a post.

11.9 Payment of £25 to A. Holmes for anti-virus update (chq no 101760)

11.10 Payment of £89 to SLCC for annual subscription for Clerk (chq no 101761)

11.11 Payment of £90 to PerfectArc for 2 hrs website tutorial for Clerk (chq no 101762). To consider policy for how long items stay on website. It was **AGREED** a formal policy was not necessary but the website should be kept current and up to date.

12. Highways

12.1 To consider complaint from resident re Letton Lane and discuss possible solutions. In hand and Balfour Beatty aware.

12.2 To consider work to be undertaken under P3 scheme – nothing raised

12.3 To consider work to be undertaken by Lengthsman and complete the Annual Maintenance Plan. Balfour Beatty had strimmed some junctions. Drains needed jetting at Marsh Bank and by the church in ?? *Lug* Ward Cllr Gandy to follow up. On a positive note, Cllrs wished to record thanks to a resident who regularly picks up litter from the local area. Their efforts are much appreciated.

13. To respond to Neighbourhood Development Plan Housing Delivery Test Questionnaire. The deadline was very tight but Clerk to complete to best of knowledge and submit.

14. Planning

To consider comments to Herefordshire Council on the following applications:

14.1

P190709/RM - Approval of Reserved Matters

Land adjacent to The Granary Adforton farm Leintwardine , Variation of a condition 1 182839/RM - amended garage plans for Plot 1and 4., Valid

SJC

14.2

APPLICATION NO & SITE ADDRESS:	Planning Re-consultation - 182911 - The Gullet Cottage, Leintwardine, Craven Arms, Herefordshire SY7 0NQ
DESCRIPTION:	Proposed extension
APPLICANT(S):	Mr Peter And Tim Scott And Franks
GRID REF:	OS 339667, 271146
APPLICATION TYPE	Full Householder

Amended x Additional Amended and Additional

BGPC supported both applications

15. To confirm dates for property marking session at Lingen VH and how best to publicise- deferred to May

16. To agree dates/agenda items for Annual Parish Meetings.
Adforton and Walford, Stanway, Paytoe and Grange 7th May
Lingen and Willey 8th May
Brampton Bryan and Buckton and Coxall – 14th May – all at 7.30pm

17. To note Information sheet/ Correspondence received and responded to. **Noted**

18. To raise matters for next meeting agenda. No discussion

- Sluice at Walford
- SID
- Dredging at Walford
- Update re Mill Cottage
- Reports from Parish Meetings
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There being no further business the Chairman closed the Meeting at 9.45 p.m. The next Meeting will take place at **Lingen Village Hall** at **7.00pm** on Tuesday 21st May 2019. This will be the Annual Meeting of the Parish Council incorporating the regular monthly meeting.

Signed  Date.....21.5.19.....