

**Minutes of a meeting of the Parish Council held on  
Tuesday 16<sup>th</sup> October 2018 at 7.30 p.m. at Adforton Village Hall.**

**Present:**

Councillors: Philip Barnet, Maggie Brown, Trevor Pritchard, John Walker, Simon Whiteman (Chair)

**In attendance:**

Clerk/RFO Maureen Robinson

Ward Cllr Carole Gandy

2 members of public

**1. Apologies for absence:** Cllrs Chilman, Harley, Gurney and Dixon, Mike Oliver (Footpaths Officer)

**2. Declarations of Interest and written requests for dispensations:** None

**3. Open Session – brief verbal reports received from:**

3.1 Ward Cllr Gandy presented her report which can be seen in full on the Border Group website. In addition, she reported the planning application for the egg farm at Willey had been approved

3.2 Chair and Councillors' reports :

**Lingen** -Cllr Pritchard told the meeting the Lingen Village Hall AGM would take place on Nov 11<sup>th</sup> at 7.00pm.

**Adforton** - Gullet Lane will be on the list for resurfacing in the next financial year.

**Brampton Bryan** - It was reported that the large yew hedge in Brampton Bryan is obscuring the road signs. A request was made by a group of residents for a defibrillator. It was **AGREED** the group should meet and put forward a formal proposal on behalf of the Parish Hall for consideration by BGPC

3.3 Local residents – a resident complained that the hedge at Adforton car park still needed to be cut and was told this is in hand but there had been delays due to cars parked there and new machinery for the contractor. It was also claimed the village green in Adforton had only been cut once instead of twice. A resident asked if the Precept would rise due to BGPC signing up to the Enhanced Lengthsman Scheme (filling potholes) but was told BGPC had decided against joining this aspect of the Lengthsman Scheme.

**4. Minutes of the previous meetings – 16<sup>th</sup> September 2018**

These were **APPROVED** and signed by the Chairman with amendments

**5. To receive an update on a sluice at Walford** – still awaiting a price from the supplier

**6. Neighbourhood Plan** – the Council acknowledged receipt of the Examiner's report and **RESOLVED** to go forward to a referendum

**7. Finance**

7.1 **Report** from Finance Working group -deferred to November meeting

7.2 **Quarterly** Financial Report (July to Sept)– deferred to November meeting

7.3 **Set PC Budget** – deferred to November meeting

7.4 **AGREED** to pay Clerk's salary of £372.94 ( incl £40 towards home office costs) ( chq no 101729). No expenses.

7.5 **To consider** recommendations from Employment Working Group - the Working group recommended following the National pay scale and also to invest in additional training for Clerk on Excel and website. The recommendations were accepted



7.6 **AGREED** to pay £39.06 Clerk backdated pay to April 18 and adopt new hourly rate of £10.953 from October 18 (paid from November) (chq no 101730)

7.7 **AGREED** to pay £11.99 for website hosting (TSO Host)( chq no 101731)

7.8 **AGREED** to pay £17.99 for website domain (TSO Host) ( chq no 101733)

7.9 **AGREED** to pay £16 to Lingen Village Hall for room hire (chq no 101732)

7.10 **AGREED** to appoint Sue Hackett as Internal Auditor for 19/20

**All in favour.**

**8. Highways**

8.1 Meeting re traffic calming measures at Brampton Bryan - not yet taken place

8.2 Still awaiting advice on siting of SID (Speed indicator Device). Ward Cllr Gandy told the meeting the costs for carrying out speed assessments would be significantly reduced for the 4 villages where a SID was planned. Data is already available from Adforton and Brampton Bryan. The Clerk was asked to forward information on the model of SID and possible locations to Ray Wallace at Herefordshire Council. (Cllrs to supply this for their respective areas.)

8.3 To consider work to be undertaken under P3 scheme – nothing raised

8.4 To consider work to be undertaken by Lengthsman – nothing raised

**9. Planning**

9.1

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	<b>Planning Re-consultation - 182839 - Land adjacent to The Granary, Adforton Farm, Leintwardine, Herefordshire</b>
<b>DESCRIPTION:</b>	<b>Application for approval of reserved matters following outline approval P/172607/O (amended scheme)</b>
<b>APPLICANT(S):</b>	<b>The Owner and/or Occupier</b>
<b>GRID REF:</b>	<b>OS 340056, 271149</b>
<b>APPLICATION TYPE</b>	<b>Approval of Reserved Matters</b>

Amended  Additional  Amended and Additional

9.2

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	<b>Planning Consultation - 182911 - The Gullet Cottage, Leintwardine, Craven Arms, Herefordshire SY7 0NQ</b>
<b>DESCRIPTION:</b>	<b>Proposed extension</b>
<b>APPLICANT(S):</b>	<b>Mr Peter And Tim Scott And Franks</b>
<b>GRID REF:</b>	<b>OS 339667, 271146</b>
<b>APPLICATION TYPE:</b>	<b>Full Householder</b>
<b>WEBSITE LINK:</b>	<b><a href="http://www.herefordshire.gov.uk/searchplanning">http://www.herefordshire.gov.uk/searchplanning</a> applications</b>

**BGPC supported both applications**

**10. Breach of Code of Conduct** by Cllr Brown – noted, apology received

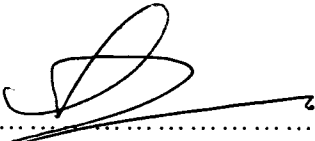
**11. To note Information sheet/ Correspondence received and responded to. NOTED**



12. To raise matters for next meeting agenda. No discussion.

- SID update
- Report from Finance Working Group
- Quarterly Financial Report from RFO
- Budget for 19/20
- Sluice at Walford
- Quote from Data Orchard re NDP
- Hedge in Adforton car park

There being no further business the Chairman closed the Meeting at 9.25 p.m. The next Meeting will take place at Brampton Bryan Village Hall at 7.30pm on Tuesday 20<sup>th</sup> November 2018

Signed..........Date.....20...11.18.....