

Border Group Parish Council

**Councillors are summoned to attend the Annual Meeting of the Parish Council (incorporating the monthly meeting)
To be held on Tuesday 15th May 2018 at 7.00 pm at Lingen Village Hall**

Agenda

1. To elect a Chairman.

1.1 Chairman to sign Declaration of Acceptance of Office.

2. To elect a Vice Chairman.

3. To accept Apologies for absence.

4. To remind Cllrs to update Register of interests

5. To confirm composition of Employment and Finance Working groups

6. To receive Declarations of Interest and written requests for dispensations.

7. Open Discussion

To receive brief verbal reports from:

5.1 Ward Cllr Carole Gandy

5.2 Chairman & other councillors – incl. feedback from Parish Meetings and Chair's report

5.3 To hear views of local residents on Parish matters.

8. To approve the Minutes of the previous meeting – 17.4.18

9. To agree to follow up concerns raised by resident at April meeting re dog fouling in Adforton and investigate signs with Dog warden

10. Finance

10.1 To consider renewal of insurance policy with Zurich - £167.44 (due 1st June 2017) and alternatives

10.2 To consider payment of Clerk's expenses of £36.39, April salary of £372.94 (incl £40 towards home office costs)

10.3 To consider payment of £56 to Groundwork (repayment of grant)

10.4 To consider payment of £100.80 (incl VAT) to Mr Bevan for hedge-cutting at Adforton car park

10.5 To agree payment to Clerk of £102.60 for 10 hours overtime from September 2016

- 10.6 To update Risk Management policy - circulated
- 10.7 To update Asset Register- circulated

11. Neighbourhood Plan -To receive an update on progress

12. To discuss options for SID (Speed Indicator Device)

13. Planning To consider comments to Herefordshire Council on the following applications:

P181046/F

Field at Adforton Leintwardine Craven Arms Shropshire SY7 0NH, Proposed erection of two domestic size polytunnels and an agricultural shed., Valid

13.1

Application no and site address : Planning Consultation -**181222**- Lane Cottage, Birtley, Deerfold, Bucknell, Herefordshire SY7 0EF

Description : Erection of 2 poly-tunnels

Applicant : Mr Richard Sidgwick

Grid Ref : OS 337668, 268800

Application type : Planning Permission

Website link: <http://www.herefordshire.gov.uk/searchplanningapplications>

14. Highways

10.1 To consider work to be undertaken by Lengthsman.

10.2 To consider work to be undertaken under Parish Paths Partnership (P3)

10.3 To sign Lengthsman Contract with Herefordshire Council and return

15. To adopt updated Standing Orders - circulated

16. General Data Protection Regulations - To receive an update from the Clerk , undertake an Information audit and adopt the following policies in preparation for GDPR on 25th May:

Information and Data Protection Policy

Consent form

Privacy Policy

Privacy Notice

Subject Access Request Policy

To appoint a Data Protection Officer

} circulated

17. To remind Cllrs and Clerk of BGPC Freedom of Information procedure - circulated

18. To note the Information sheet

19. To raise items for next meeting Agenda – no discussion.

SIGNED...M Robinson..... DATE...3.5.18.....

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