

6.3 To consider putting Lengthsman contract out to tender -It was **AGREED** to ask Aymestrey GPC as Ward Cllr Gandy said they had just appointed a lengthsman. It is good practice to review every 3 years and suggested BGPC tender in November to commence in April 19

6.4. To confirm composition of Working group to undertake review of Lengthsman Scheme – confirmed as Cllrs Barnett and Chilman and Footpaths Officer. Cllr Brown suggested members of the public be involved and 2 residents who had expressed an interest were included.

7. Finance

7.1 It was **AGREED** to pay the Clerk's expenses of £41.99 for March (chq no 101698), Feb salary of £372.94 (incl £40 per month towards home office costs, chq no 101697)

7.2 It was **AGREED** to pay £24.00 to Lingen Village Hall for room hire (inv 1188, chq no 101700)

7.3 It was **AGREED** to pay £492.19 to HALC for annual subscription, HALC affiliation fee and NALC affiliation fee (chq no 101699)

7.4 It was **AGREED** to research options for new laptop for Clerk/RFO

7.5 It was **AGREED** to ring fence funds for Election costs (£700) and purchase of IT equipment for Clerk (£600)

7.6 Sum of £102 ⁶⁰ ~~not passed for payment~~ -deferred to April meeting

7.7 Item in error ^

7.8 Noted

Payments approved. All in favour.

8. **Neighbourhood Plan** – Notices had been placed on Parish boards by Herefordshire Council giving consultation dates at Regulation 16. Cllr Dixon expressed the view that these had gone out late as they were post the date of the commencement of the consultation period. It was suggested a notice could be put in the Hereford Times to notify resident but no decision taken

9. Planning

To consider comments to Herefordshire Council on the following applications:

Ward Cllr Gandy informed the meeting of an application regarding the Granary in Adforton (see below). It was **AGREED** to ask for an extension to enable it to be discussed at the April PC meeting as deadline is 11th April. (If this is not possible then an Extraordinary Meeting will be held)

P180467/RM – Approval of Reserved Matters

Land adjacent to The Granary Adforton Farm Leintwardine SY7 0NF, Application for approval of reserved matters following outline approval (P/172607/O), Valid

9.1 Standing item : ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F. It was **AGREED** to submit the forms requesting an assessment to Balfour Beatty as the first step in SID process. A discount may be available for multiple hamlets.

All Planning Applications for Border Group may now be seen on
www.bordergroup-pc.org

10. To consider draft Complaints procedure from HALC and an alternative – it was **AGREED** to adopt the HALC policy. This will be reviewed in February 19

11. To consider setting up a GDPR Working group (General Data Protection Regulation)

It was **AGREED** that the Clerk would advise on procedure in due course and no group would be set up.

12. To consider best way to distribute publicity on behalf of BGPC and respond to correspondence received. A discussion took place over the extent of consultation necessary e.g. on the Precept. It was acknowledged that BGPC wants to keep residents informed and the website is not accessible to all of the population. Members of the public present offered help to deliver leaflets and it was **AGREED** to consider this matter again next time residents needed to be informed of a specific matter as it was quite a rare occurrence. ~~It was **AGREED** to write to all residents who had responded to the Precept leaflet~~

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13. Recording of Meetings – Cllr Brown gave an explanation of why she had deleted the recording of the February meeting. Ward Cllr Gandy added that the official recording should be done by the Proper Officer (Clerk) to assist with the Minutes. Members of the public can record meetings without consent from the Parish Council but it would be courteous to inform them and it would not be an official recording. It was **AGREED** to review Standing Orders at the Annual Meeting of the Parish Council in May

14. To set dates for Annual Parish Meetings – AGREED as 1st May (Brampton Bryan), 2nd May (Lingen) and 3rd May (Adforton)

15. To note Information sheet/ Correspondence received and responded to. NOTED

16. To raise matters for next meeting agenda. No discussion.

- To respond to resident in Brampton Bryan re noticeboard
- To receive an update on drainage at Walford (independent report)
- To agree to put quarterly accounts on BGPC website
- To consider producing a Welcome Pack for residents
- To discuss the report from the Employment Group presented at the February meeting

There being no further business the Chairman closed the Meeting at 9.34 p.m. The next Meeting will take place at Brampton Bryan Village Hall at 7.30pm on Tuesday 17th April 2018

Signed... *M. Brown* Date..... 17.4.18.....