

Border Group Parish Council

**Councillors are summoned to attend a Meeting of the Parish Council
To be held on Tuesday 20th March 2018 at 7.30p.m. at Adforton Village Hall**

Agenda

- 1. To accept Apologies for absence.**
- 2. To receive Declarations of Interest and written requests for dispensations.**
- 3. Open Discussion**
To receive brief verbal reports from:
 - 3.1 Ward Cllr Carole Gandy
 - 3.2 Chairman & other councillors –written report circulated re Chair and Clerk’s meeting prior to meeting
 - 3.3 To hear views of local residents on Parish matters.
- 4. To approve the Minutes of the previous meetings – 20th February 2018 and Extra ordinary meeting re NP on 8th March**
- 5. To receive an update on Community Speedwatch**
- 6. Highways**
 - 6.1 To consider work to be undertaken under P3 scheme
 - 6.2 To consider work to be undertaken by Lengthsman
 - 6.3 To consider putting lengthsman contract out to tender
 - 6.4 To confirm composition of working group to review Lengthsman and P3 schemes
- 7. Finance**
 - 7.1 To consider payment of Clerk’s expenses of £41.99 for March, salary of £372.94 (incl £40 towards home office costs)
 - 7.2 To consider payment of £24 to Lingen Village Hall for room hire (inv 1188)
 - 7.3 To consider payment of £492.19 (incl VAT) to HALC for annual subscription, HALC affiliation fee and NALC affiliation fee
 - 7.4 To AGREE to research best option for a new computer for Clerk/RFO
 - 7.5 To AGREE to ring fence funds for Election Costs and purchase of IT equipment for Clerk/RFO
 - 7.6 To note that the sum of £102.60 in October 2016 had not been passed for payment by Council due and to record decision.
 - 7.7 –Clerk to repay £40 + ???
 - 7.8 To note dates for Precept payment
- 8. Neighbourhood Plan -To receive an update since Extraordinary Meeting on 8th March and complete End of Grant Report (by 14.4.18)**

9. Planning

To consider comments to Herefordshire Council on the following applications: None received

9.1 Standing item : ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F. **To confirm** action on SIDs

10. To consider draft Complaints procedure (HALC) and alternative (attached)

11. To set up a GDPR (General Data Protection Legislation) Working Group to consider NALC's GDPR Toolkit (attached) and report back to next meeting of PC.

12. To consider best way to distribute produce/distribute publicity on behalf of BGPC and respond to correspondence received

13. To seek an explanation from Chair for recording of Feb PC meeting and subsequent deletion

14. To set dates for Annual Parish Meetings

15. To note Information sheet/ Correspondence received and responded to.

16. To raise matters for next meeting agenda. No discussion

SIGNED.....M. Robinson..... DATE...13.3.18....

Clerk, Maureen Robison 01568 770 547
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