

# **Border Group Parish Council**

**Councillors are summoned to attend a Meeting of the Parish Council  
To be held on Tuesday 21<sup>st</sup> November 2017 at 7.30p.m.at Adforton Village Hall**

**Please note the Meeting may be recorded to assist in the accuracy of the Minutes and will not be retained.**

## **Agenda**

- 1. To accept Apologies for absence.**
- 2. To receive Declarations of Interest and written requests for dispensations.**
- 3. Open Discussion**  
To receive brief verbal reports from:
  - 3.1 Ward Cllr Carole Gandy – report circulated
  - 3.2 Chairman & other councillors.
  - 3.3 To hear views of local residents on Parish matters.
- 4. To approve the Minutes of the previous meeting – 17<sup>th</sup> October 2017**
- 5. Finance**
  - 5.1 To consider payment of Clerk's expenses of £14.05 and salary of £317.30
  - 5.2 To consider payment of £24.00 to Lingen Village Hall inv 1174 ( NDP)
  - 5.3 To consider payment of £120 to Grant Thornton for external audit
  - 5.4 To consider payment of £30 for History Prize at Wigmore School
  - 5.5 To confirm composition of Finance Working group and receive their report
  - 5.6 To consider applying to Transparency Fund for a computer and printer with scanner
  - 5.7 To consider purchase of recording equipment for meetings
  - 5.8 To consider purchase of 4 drawer lockable metal filing cabinet for Clerk use
  - 5.9 Review use of BGPC mobile – as per July Minutes
  - 5.10 To confirm budget for 18/19
  - 5.11 To set the Precept for 18/19
- 6. Planning**
  - 6.1 To consider comments (where applicable) to Herefordshire Council on the following applications: None received
  - 6.2 To decide whether to comment on all applications incl Prior Approval
  - 6.3 **Standing item:** ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F. **To consider** purchase of a Speed Indicator Device for use across Border Group Villages
- 7. Neighbourhood Plan**
  - 7.1 To receive an update on progress.
- 8. Highways**
  - 8.1 To consider work to be undertaken under P3 scheme and receive an update on works to date/future priorities

8.2 To consider work to be undertaken by Lengthsman and receive an update on joining the Enhanced Lengthsman scheme.

8.3 To consider an Annual Plan of Works

- 9. To consider** complaints from residents ref 1. Parking at Tan House, Lingen  
2. Gate opening onto road at the Old Post Office, Lingen

**10. To receive an update on** issue of drainage in Walford

**11. Training** for Parish Councillors

**12. To consider** SDH Accounting as internal auditor for 2017/18

**13. To consider** vacant premises locally including an update on the Old Chapel Adforton

**14. To note** new BGPC Disciplinary and Grievance Policy ( not formally adopted yet)

**15. To note** the Information Sheet/ Correspondence received

**16. To raise** matters for next meeting agenda. No discussion

**17. A resolution will be passed to exclude members of the public due to the confidential nature of the following item:**

**To receive a report from the Employment Working Group for consideration & implementation**

**SIGNED.....M. Robinson..... DATE 14...11..17.....**

Clerk, Maureen Robinson 07487 427 048

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