

**Minutes of a meeting of the Parish Council held on  
Tuesday 22<sup>nd</sup> June 2017 at 7.30 p.m. at Brampton Bryan Village Hall.**

**Present:**

Councillors: Phillip Barnett, Maggie Brown (Chair), Steve Chilman, Tom Dixon, Susan Harley, John Walker,

**In attendance:**

Clerk/RFO Maureen Robinson  
Ward Cllr Carole Gandy  
4 members of public

**1. Apologies for absence** were accepted from: Cllrs Gurney, Pritchard and Whiteman and Footpaths Office, Mike Oliver

**2. Declarations of Interest and written requests for dispensations:** None. No requests for dispensations.

**3. Open Session – brief verbal reports received from:**

3.1 Ward Cllr Gandy presented her report which included an update on the footbridge AF 10 at Abbey Court farm. This was closed some time ago as the footbridge needs replacing. Recent concerns had been raised about the behaviour of some young people from Mill Cottage in Leintwardine. Ward Cllr Gandy had been advised by the manager that sanctions were in place. Cllr Gurney was also thanked for his help in resolving the matter. On the subject of 'Prior Approval' planning applications Ward Cllr Gandy made it clear PC's could still comment and have those comments considered. There had been no response to date for Paul Shipton regarding the request for an additional gritting route on the C1007 (school bus route). Herefordshire Council has ended its contract with BT for provision of Broadband. £2400 has been demanded as compensation for each property still not connected. There will be an audit at end of May to assess if these properties can access 30mb. Any money recovered will be paid to Gigaclear who have the new contract

Any residents who are unclear can contact Ward Cllr Gandy. Finally Ward Cllr Gandy reported that she had been elected chair of a new Scrutiny Committee for Children and Young People

3.2 PCSO Pete Knight – has now left the area. No replacement to date.

3.3 Chair and Councillors reports –Cllr Brown and the Clerk attended the quarterly Chair and Clerks Meeting where issues can be discussed which affect the whole of Mortimer ward e.g the lengthsman scheme, policing, highways etc. Herefordshire Council is about to consult on its budget for the next financial year and those at the meeting felt it would be beneficial to join forces. A date will be arranged to consider the response following discussion by the PCs concerned.

3.4 Local residents – 3 residents attended to ask about the proposed site at Turn Farm in Lingen. Cllr Chilman explained the Steering group met on 6<sup>th</sup> June and as a result of the query over development in Walford, more sites would need to be found elsewhere across the 4 villages. 36 sites need to be found in total. This would mean increased numbers on sites already put forward. It was emphasised that there are still opportunities for discussion but it is important to maintain momentum. An Inspector may still rule out sites e.g on grounds of access. There is also a possibility we may be able to defer the full allocation and provide only 11 dwellings between 2016 and 31. Cllr Chilman stressed we would try to protect sites from excessive development and sustainability is key. The risk is that if a Plan cannot be agreed then other developers may come in and we will have no protection. Cllr

Dixon said that Walford would accept 2 houses but not 5 due to the flood risk and other considerations. The decision of the Steering group was to press ahead with 5 dwellings at Walford, an extra 2 at Lingen making 4/5 and 2 extra at Adforton. This will be consulted on and people can object (on legitimate Planning grounds). The alternative would be to scrap the Neighbourhood Plan and allow Herefordshire Council to impose a Rural Development Plan over which we would have no control. It was **AGREED** to proceed with the consultation – dates tbc

#### 4. Minutes of the previous meeting – 16<sup>th</sup> May 2017

These were **APPROVED** and signed by the Chairman. It was pointed out that some reports from Parish Meetings were still missing from the website. It was **AGREED** these would be sent

#### 5. Finance

- 5.1 The Annual Governance Statement was approved and signed
- 5.2. The end of year financial report and Annual Return and accounts were approved
- 5.3 The recommendations of the Internal Audit report were discussed and consideration given to implementing them
- 5.4 It was **AGREED** to adopt the updated Financial Regulations
- 5.5 It was **AGREED** to send a letter closing Savings Account and requesting the transfer of balance of £919.66
- 5.6 It was **AGREED** to pay the Clerk's expenses of £60 for July – chq no 101657. It was **AGREED** the Clerk would take advice from the SLCC regarding allowances for home office use.
- 5.7 it was **AGREED** to pay £167.44 to Zurich Insurance – chq no 101658
- 5.8 It was **AGREED** to pay £160 to Sue Hackett, Internal Auditor – chq no 101659
- 5.9 It was **AGREED** to pay £32 to Lingen Village Hall – chq no 101660
- 5.10 To consider payment of £30 towards Cemetary maintenance at St Barnabas, Brampton Bryan. – chq no101662
- 5.11 It was **AGREED** to pay £350 to Joe Thomas (P3) – chq no 101661
- 5.12 It was **AGREED** to consider purchase of a mobile phone for Clerk for BGPC business and confirm at July meeting
- 5.13 Payment of £0.39 to HMRC for additional NI contribution was **NOTED**  
Payments were approved. All in favour.

6. It was **AGREED** to adopt the revised Code of Conduct from Herefordshire Council. Clerk to enquire re training for Councillors

7. It was **AGREED** to approve the updated Risk Management Policy

8. It was **AGREED** to approve the updated Asset Register

#### 9. Planning

9.1 To consider comments to Herefordshire Council on the following applications:

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	171439 - Togpen, Willey Lane, Lower Willey, Presteigne, Herefordshire LD8 2LU
<b>DESCRIPTION:</b>	Retrospective application to site a greenhouse to the south of Togpen
<b>APPLICANT(S):</b>	Mr & Mrs P & J Murray
<b>GRID REF:</b>	OS 334265, 267058
<b>APPLICATION TYPE:</b>	Full Householder
<b>WEBSITE LINK:</b>	<a href="http://www.herefordshire.gov.uk/searchplanningapplications">http://www.herefordshire.gov.uk/searchplanningapplications</a>

A discussion took place over the significance of what was being applied for, but the majority view was that Planning law must be upheld. A vote was held with 5 in favour and 1 against and therefore the Council decided to object to the application.

9.2. Standing item : ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F. Ward Cllr Gandy was able to report that payments would begin from 31<sup>st</sup> May.

**10. Neighbourhood Plan**

A discussion took place over funding as the limit now appears to be £9000 and a further grant may be necessary to cover the additional consultation and associated costs. Clerk to follow up. See also item 3.3

**Minutes/other information from any NP meetings will be made available on the BGPC website - [www.bordergroup-pc.org](http://www.bordergroup-pc.org) - where a separate page has been set up for access to information around NP**

**11. Highways**

11.1 To consider work to be undertaken under P3 scheme and receive an update on works to date – nothing new to report

11.2 To consider work to be undertaken by Lengthsman – Cllr Chilman was thanked for his his work with the lengthsman. Adforton Green had been cut, signs cleaned and vegetation cut back. The lengthsman had also done litter collection including some tyres and a battery. It was felt it may be necessary to consider joining the Enhanced Lengthsman scheme which would allow the filling of small potholes on U and C roads. Ward Cllr Gandy reported that the Minister for Transport would be visiting N. Herefordshire with the MP this week and so would see for himself the appalling state of the roads.

11.3 It was **AGREED** to send a letter to Herefordshire Council ( Cllr Paul Rone) ref poor state of roads locally.

**12. To consider** vacant premises locally including any update on the Old Chapel Adforton. The s215 notice requiring the owner to carry out significant repairs runs out in 12<sup>th</sup> July.

**13. Recent Map Modification notices** for upgrades of bridleways and footpaths in the Lingen/Willey area were noted and will be passed to Parish Footpaths Officer

**14. To note** Information sheet/ Correspondence received and responded to. **NOTED (No correspondence received)**

**15. To raise** matters for next meeting agenda. No discussion

- Phone box at Birtley
- Budget for Neighbourhood Plan

There being no further business the Chairman closed the Meeting at 9.40 p.m. The next Meeting will take place at Adforton Village Hall at 7.30pm on Tuesday 18<sup>th</sup> July 2017

Signed..... Date.....