

**Minutes of a meeting of the Parish Council held on  
Tuesday 21<sup>st</sup> February 2017 at 7.30 p.m. at Brampton Bryan Village Hall.**

**Present:**

Councillors: Phillip Barnett, Maggie Brown, Tom Dixon, Clive Gurney (Chair), Susan Harley, Trevor Pritchard, John Walker.

**In attendance:**

Clerk/RFO Maureen Robinson

Ward Cllr Carole Gandy

PCSO Pete Knight

Footpaths Officer, Mike Oliver

No members of public

**1. Apologies for absence** were accepted from: Cllr Simon Whiteman (holiday). Cllr Chilman arrived at 7.45 following another meeting

**2. Declarations of Interest and written requests for dispensations:** None. No requests for dispensations.

**3. Open Session – brief verbal reports received from:**

3.1 Ward Cllr Gandy presented her report which included information on Permitted development, a document explaining how the Council Tax has been spent in 16/17 and a guide to assistive technology and telecare. She also raised the potential loss of the 740 bus to Ludlow although there are no plans to withdraw this currently. Ward Cllr Gandy will be advised of any loss of subsidy. The full report can be viewed on the Border Group website [www.bordergroup-pc.org](http://www.bordergroup-pc.org)

3.2 Locality Steward – not present

3.3 PCSO Pete Knight – Pete began by re-iterating that we live in a low crime area but people should still report any incidents to the Police so that patterns may be discerned. Property marking is a free service and anyone interested should contact 101 for someone to come out and mark their items. This also provides an opportunity for general crime prevention. Two methods are available – the Cri-mark pen and Smartwater both supplied by West Mercia Police. Each bottle of smartwater is unique to the owner and a £25 discount is applied if it is purchased direct from smartwater. (A code must first be obtained from the Police). One bottle will mark 60-80 items. With lighter evenings approaching, PCSO Knight urged everyone to make garden machinery and implements secure and an article on garden crime will appear in the next Safer Neighbourhood newsletter.

Surgeries are held regularly at Leintwardine Library and Mortimer Country Stores in Wigmore for residents to drop in with any issues. Pete reported on recent issues at Mill Cottage at Paytoe and said he visits once a fortnight to see staff and residents. 3- monthly meetings take place with Cllr Gurney and Pete and all interaction with the Police is recorded - although Pete stressed that not every incident results in Police involvement.

Speeding through our villages was raised and Pete explained it was simply not possible to do speed checks at some locations e.g. Adforton as the rules stipulated an officer must stand 2/10ths of a mile inside the 30 m.p.h. limit. Community Speed watch was discussed but doubt was expressed over its viability as the necessary equipment is spread over a large area and also the need to find volunteers to carry it out. Pete mentioned the Village Safety Initiative where gates are positioned at the entrance and exit of a village but these cost around £3.000 for UPVC model which reduces the need for maintenance and repairs. Pete was thanked for his contribution and he left the meeting at this point.

3.4 Chair and Councillors reports –Cllr Gurney reported on recent issues at Mill Cottage.

3.5 Local residents – none

**4. Minutes of the previous meeting – 17<sup>th</sup> January 2017**

These were **APPROVED** and signed by the Chairman with an amendment at 6.1 Finance ‘...reports to be sent in Excel as well as PDF’

**5. Neighbourhood Plan**

5.1 A Steering Group meeting will take place after the end of the consultation on 27<sup>th</sup> February when formal responses will be reviewed. No residents attended the recent surgeries.

**Minutes/other information from any NP meetings will be made available on lingenweb and the BGPC website - [www.bordergroup-pc.org](http://www.bordergroup-pc.org) - where a separate page has been set up for easy access to information around NP**

**6. Finance**

6.1 The RFO presented the quarterly report (Oct – Dec 16). Balance of the current account was £17,187.78 at end of December.

6.2 It was **AGREED** to pay Clerk’s expenses of £110.58 for February (chq no 101636)

6.3 It was **AGREED** to pay £364.23 to Clerk for additional time spent dealing with FOI requests (chq no 101639)

6.4 It was **AGREED** to pay £30 towards churchyard maintenance for Adforton church for 17/18 (chq no 101638)

6.5 It was **AGREED** to pay £8.00 to Adforton Village Hall for NP surgery on 7.2.17 (chq no 101637)

6.6 It was **AGREED** to pay £20 to Adforton Village Hall for meeting on 17.1.17 (chq no 101635)

Payments were approved – proposed by Cllr Brown and seconded by Cllr Pritchard

HALC subscription is due in April and it was felt to be more cost effective for the Clerk to join SLCC (Society for Local Council Clerks) as a source of advice and information. The subject of where to obtain legal advice for BGPC was raised as the SLCC is only for Clerks. The Clerk will check with HC and our Insurers and report back

**7. Planning - to consider comments to Herefordshire Council on the following:**

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	<b>170174 - Grey Mist, Adforton Leintwardine, Craven Arms, Herefordshire</b>
<b>DESCRIPTION:</b>	<b>Single story rear extension and demolition of garage.</b>
<b>APPLICANT(S):</b>	<b>Mr Reider Freeland</b>
<b>GRID REF:</b>	<b>OS 339849,271070</b>
<b>APPLICATION TYPE:</b>	<b>Full Householder</b>
<b>WEBSITE LINK:</b>	<a href="http://www.herefordshire.gov.uk/searchplanningapplications">http://www.herefordshire.gov.uk/searchplanningapplications</a>

BGPC did not object to this application

7.2

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	<b>163724 – Brookside Cottage, Adforton, Leintwardine, Craven Arms, Herefordshire SY7 0NF</b>
<b>DESCRIPTION:</b>	<b>Single storey side extension</b>
<b>APPLICANT(S):</b>	<b>Mr John Tierney</b>
<b>GRID REF:</b>	<b>OS 339952, 270967</b>
<b>APPLICATION TYPE:</b>	<b>Full Householder</b>
<b>WEBSITE LINK:</b>	<a href="http://www.herefordshire.gov.uk/searchplanningapplications">http://www.herefordshire.gov.uk/searchplanningapplications</a>

BGPC did not object to this application

Cllr Gandy reported that a sec 215 notice is to be issued to the owner of the Old Chapel as no work had commenced despite assurances.

**7.1 Standing item :** ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F.  
Ward Cllr Gandy reported that this money may finally be on its way.

## **8. Highways**

8.1 P3 (footpaths) – it was **AGREED** to purchase proposed materials from Presteigne gates and Balfour Beatty who will invoice BGPC. All in favour. Proposed by Cllr Walker and seconded by Cllr Brown

8.2. Lengthsman Scheme –The Annual Maintenance Plan was approved. It was reported that Reeves Lane is in a very poor state with water running onto the road. It appears the culvert may be blocked and it was suggested the lengthsman may be able to clear it. Cllr Chilman will check with Locality Steward. A discussion took place over a more permanent solution in conjunction with Powys CC and Ward Cllr Gandy offered to follow this up. Ditches had been cleared from Walford to Lingen and grips opened

8.3 It was **AGREED** that any SID purchased by BGPC would need to be compatible with those used by Balfour Beatty so data can be collected from it. It was **AGREED** to register interest in using one of Balfour Beatty's devices in the short term

8.4 The traffic mirror has been installed opposite Reeves Lane

8.5 Grit bins – additional ones still to be purchased but the Locality Steward is aware of the damaged ones.

A discussion took place over what works PC's can carry out on minor roads and Ward Cllr Gandy offered to provide a list of jobs that the Lengthsman can do subject to finances and agreement from Balfour Beatty. As a general rule if there is no statutory requirement on HC and PC's have the funds, they can undertake it once they have identified an issue and discussed with Balfour Beatty

**9. Sign for Orchard Close** – the Clerk reported that the Housing Association will erect a sign on no.1 which is one of their properties

**10. Internal Auditor** – Sue Hackett was again confirmed as IE. Proposed by Cllr Gurney and seconded by Cllr Walker

**11. Decisions re Clerk's employment** - deferred to March Meeting

**12. BGPC website-** minor changes have been made and thanks were recorded to Cllr Brown for her excellent work on the website

**13. Great British Spring Clean 4<sup>th</sup> March**– Cllr Brown kindly offered to pick up litter at junction of A4110 and the turning to Walford by the layby where rubbish is often dumped. Further dates will be agreed at the March meeting to encourage others to get involved

**14. To note** Information sheet/ Correspondence received and responded to. **NOTED (No correspondence received)**

**15. To raise** matters for next meeting agenda. No discussion

- Vacant premises
- Litter Pick
- SIDS
- Community Payback Scheme

- Record decisions ref Clerk employment

There being no further business the Chairman closed the Meeting at 10.00 p.m. The next Meeting will take place at Lingen Village Hall at 7.30pm on Tuesday 21<sup>st</sup> March 2017

Signed..... Date.....