

# **Border Group Parish Council**

**Councillors are summoned to attend a Meeting of the Parish Council  
To be held on Tuesday 25th October 2016 at 7.30p.m. at Adforton Village Hall**

## **Agenda**

- 1. To accept Apologies for absence.**
- 2. To elect a Chairman – (new Chairman to sign Declaration of acceptance)**
- 3. To consider the vacancy for Buckton and Coxall following the resignation of Paul Derrick**
- 4. To receive Declarations of Interest and written requests for dispensations.**
- 5. Open Discussion**

To receive brief verbal reports from:

  - 5.1 Ward Cllr Carole Gandy
  - 5.2 Locality Steward Balfour Beatty – Mike Brookes
  - 5.3 Chairman & other councillors: Cllr Walker – Planning Seminar, Hereford 6.10.16 and Social Media Training at HALC -11.10.16 ( with input from Clerk)
  - 5.4 To hear views of local residents on Parish matters.
- 6. To approve the Minutes of the previous meeting – Tuesday 20<sup>th</sup> September 2016**
- 7. Neighbourhood Plan**
  - 7.1 To consider the Special resolution signed by Cllrs Walker and Brown ( copy attached to this agenda)
  - 7.2 To consider adoption of Final draft of NP for formal 6-week consultation period (Reg 14)
  - 7.3 To note NP End of Grant report (2<sup>nd</sup> grant) and repayment of unspent funds. ( £1,310 - £817.92 =£492.08) (chq no 101619)
- 8. Finance**
  - 8.1 To consider Budget and Precept for 2016/17. To consider setting up a committee to bring a proposal or options to the November meeting and draft a consultation document for residents if Precept needs to be increased
  - 8.2 To consider payment of Clerk’s expenses of £119.73 for October
  - 8.3 To consider payment of £102.60 to Clerk for September and October RFO hours (10 in total) pending amendment of bank mandate to reflect additional hours.
  - 8.4 To consider payment of £817.92 to Data Orchard for consultancy in connection with NP
  - 8.5 To consider payment of £16.00 to Lingen Village Hall invoice 1120
  - 8.6 To note Conclusion of Audit and comments from external auditor (Grant Thornton)
  - 8.7 To note half yearly Precept payment of £3,750 ( 20<sup>th</sup> Sept)
- 9. Planning**
  - 9.1 To consider comments to Herefordshire Council on the following applications:

**APPLICATION NO & SITE ADDRESS: 162919 - Yew Tree Cottage, Lingen, Bucknell, Herefordshire SY7 0DX**

**DESCRIPTION:** Fell Leylandii hedge and replace with Beech and Holly

**APPLICANT(S):** Mr Harley Thomas

**GRID REF:** OS 336387,267398

**APPLICATION TYPE:** Works to Trees in a Conservation area

**WEBSITE LINK:** <http://www.herefordshire.gov.uk/searchplanningapplications>

**No comments submitted (deadline 6/10/16)**

## 9.2 Planning decision – Planning Permission

**APPLICATION NO & SITE ADDRESS:** 161977 Limebrook Cottage , Lingen, Bucknell, Herefordshire SY7 0EB

**DESCRIPTION:** Erection of portal frame agricultural building as a store (stock and implements)

**APPLICANT(S):** Mr Steve Cresswell

**GRID REF:** OS 337345, 266085

**APPLICATION TYPE:** Planning Permission

**WEBSITE LINK:** <http://www.herefordshire.gov.uk/searchplanningapplications>

9.3 Standing item : ref. use of Planning Obligation Agreement s106 monies in respect of Home Farm, Lingen. Ref DCNW/2008/3016/F, 113046/F.

## 10. Highways

10.1 To consider work to be undertaken under P3 scheme

10.2 To consider work to be undertaken by Lengthsman

10.3 To confirm kms of roads and footpaths across BGPC in relation to reduction in HC funding for Lengthsman scheme from 2017

10.4 To note Lengthsman payment of £606 from Herefordshire Council

## 11. Traffic Mirror

To consider concern of local resident re PC provision of new traffic mirror and post for junction at Reeves Lane

## 12. BGPC Website:

12.1 To approve draft BGPC webpage ‘P3 and Lengthsman’

12.2 To note PC website statistics and usage and consider any changes to improve access and usage

12.3 To agree to put Chairman’s letter of resignation and BGPC’s response on website

12.4 To consider if BGPC should have a Social Media Policy – (see item 5.3 above)

## 13. To consider adopting HC ‘Unreasonable behaviour Policy’

## 14. To consider how BGPC responds to FOI requests and to consider a suitable protocol for dealing with them

## 15. To consider providing a litter bin at Brampton Bryan Cemetery.

## 16. To note Information sheet/ Correspondence received and responded to.

## 17. To raise matters for next meeting agenda. No discussion

*A resolution will be passed to exclude members of the public due to the confidential nature of the following item*

## 18. Employment matters – role/hours of Clerk

**SIGNED..... DATE.....**

Clerk, Maureen Robinson 01568 770 547 [www.bordergroup-pc.org](http://www.bordergroup-pc.org)