

Border Group Parish Council
Minutes of a meeting of the Parish Council held on
Tuesday 16th June 2015 at 7.30p.m at Brampton Bryan Village Hall.

Present:

Councillors: Philip Barnett, Maggie Brown, Steve Chilman, Paul Derrick, Clive Gurney (Chair) Susan Harley, Philip Morris, John Walker

In attendance:

Clerk Maureen Robinson
Responsible Financial Officer Andrew Gray
Mike Oliver Footpaths Officer
1 member of the public

1.Apologies for absence were accepted from:

Cllr Simon Whiteman (chairing another meeting); Ward Cllr Carole Gandy (on holiday), Rachel Dixon (Balfour Beatty)

2. Declarations of Interest and written requests for dispensations: None

No requests for dispensations

3. Open Session – brief verbal reports received from:

3.1 PCSO Knight – not present

3.2 Reports from Chair/other Cllrs

Cllr Gurney welcomed everyone to the meeting and emphasised the importance of working together for the benefit of the community using the different skills, ideas and backgrounds represented on BGPC. He reported on an introductory meeting held with our new Ward Cllr Carole Gandy and the Clerk, at which some long standing issues were re-iterated and which Carole may hopefully help resolve

4. Minutes of the previous meeting – 19th May 2015

These were APPROVED and signed by the Chairman

5. Finance

5.1 RFO provided a report showing current bank balances and identified the following payments which were **ACCEPTED** and cheques raised:

5.2 **AGREED** to pay Clerk's expenses of £133.92 (chq no. 101557)

5.3 **AGREED** to increase in Clerk's salary to SCP 21 (£10.26 p.h.) in line with recommendation of Internal Auditor (with effect from January 2015)

5.4 **AGREED** to pay £ 30 towards churchyard maintenance for Lingen Chapel (chq no 101556)

5.5 **AGREED** to pay £36 for hire of Lingen VH (chq no 101554)

5.6 **AGREED** to pay £7.50 for hire of Adforton Community Hall (chq no. 101555)

5.7 **AGREED** to adopt the HALC model risk assessment and review annually

5.8 **AGREED** to approve the Annual Accounts to 31st March 2015. Thanks were recorded to Andrew for his preparation of the accounts and the Annual

Return which will now go to the External Auditor, Grant Thornton. All cllrs were made aware of their responsibilities in relation to the signing off of the Annual Return

5.9 **AGREED** to pay £ 391.20 to Joe Thomas (P3)

BGPC also **AGREED** to pay any invoices for lengthsman and P3 (Footpaths) which came in the months when no meeting was scheduled. (Any such payments would be minuted at the following meeting)

6. Planning - to consider comments to Herefordshire Council on the following applications:

6.1 APPLICATION NO & SITE ADDRESS: 150547 - Motte House, Walford Farm Lane, Walford Leintwardine, Craven Arms, Herefordshire SY7 0JT

DESCRIPTION: Change of use of two outbuildings from residential to ceramic workshop plus a new associated education cabin, and minor

changes to both outbuildings and the house and a 400mm earth bund around the buildings.

APPLICANT(S): Mr G Jones

GRID REF: OS 339052, 272401

APPLICATION TYPE: Listed Building Consent

WEBSITE LINK: <http://www.herefordshire.gov.uk/searchplanningapplications>

6.2 APPLICATION NO & SITE ADDRESS: 150501 - Motte House, Walford Farm Lane, Walford Leintwardine, Craven Arms, Herefordshire SY7 0JT

DESCRIPTION: Change of use of two outbuildings from residential to ceramic workshop plus a new associated education cabin, and minor

changes to both outbuildings and the house and a 400mm earth bund around the buildings.

APPLICANT(S): Mr G Jones

GRID REF: OS 339052, 272401

APPLICATION TYPE: Planning Permission

WEBSITE LINK: <http://www.herefordshire.gov.uk/searchplanningapplications>

The applicant, Mr Jones, attended the meeting and explained that he had decided to do fewer changes than set out in the planning application. BGPC were concerned that the plans should reflect the actual work to be carried out and indicated they were in support of the overall development which aimed to provide a ceramics workshop and teaching facility in redundant cattle bays. It was suggested that Mr Jones review the plans and re-submit them and BGPC would also send comments to the Planning Dept to this effect.

6.2 Standing item ref use of Sec 106 monies in respect of Home Farm, Lingen Ref DCNW/2008/3016/F, 113046/F – awaiting an update from Yvonne Coleman, Planning Obligations Officer. Ward Cllr Gandy is following up with Geoff Hughes who originally agreed to pursue on our behalf.

7. Neighbourhood Plan

7.1 A constructive meeting had been held with Mr Segrott from the Harley Estate. There would now be permitted development in Walford and some sites have been suggested for this. Likely that development proposed in Lingen and Adforton would meet the number of houses required for our area. A draft plan should be ready by the end of June

Minutes/other information from any NP meetings will be made available on lingenweb and the BGPC website - www.bordergroup-pc.org - where a separate page has been set up for easy access to information around NP

8. Highways

- 8.1 P3 (footpaths) – Joe Thomas had carried out maintenance work on stiles and footpaths
- 8.2. Lengthsman Scheme – concern expressed over new system for payments where BGPC will have to pay any invoices then claim back retrospectively from HC on a quarterly basis. These payments will have to be made from the Precept then repaid once the funds have been received.
- 8.3 Lengthsman contract – signed and will be sent to Balfour Beatty. The lengthsman will be carrying out safety cuts at junctions
- 8.4 Reeves Lane drainage – no news
- 8.5 New grit bins -**AGREED** to order 2 new ones subject to cost to BGPC
- 8.6 Weight restrictions on minor roads across BGPC – practically speaking it is difficult to police as size of lorries has grown. No issue of deliveries to farms etc and anecdotally it was felt that things had improved from 5 years ago. The Forestry Commission lorries have no choice but to go via Adforton as impossible to turn right towards Letton (some do use other exit on the Rolls). The 10T limit at Buckton bridge is a concern as the bridge may eventually collapse but it was pointed out there is no limit on the bridges at Lingen and Kinsham. One suggestion was to speak to firms concerned if evidence of consistent flouting of the limits.
- 8.7 Provision of bus shelter for schoolchildren in Buckton – opinion in the village is divided as it would only serve schoolchildren of whom there are only 7 or 8. Siting of the shelter is also problematic.
- 8.8 Decision to provide a post and timetable for bus lay-by in Adforton **NOTED**
- 8.9 Collapsed culvert on C1004 – Rachel Dixon had already visited the site and will follow up
- There was a discussion over the delay in grass cutting on main roads as the contractor employed to carry this out for Balfour Beatty did not have the correct documentation. There will be 2 cuts this year one in near future and one in September

9. Error on Electoral Roll for Lingen – confirmed there were 2 households in Walford and 3 in Lingen shown on the Brampton Bryan Register. This will be corrected for the next election. It was suggested that Cllrs should also check the register for their area to prevent errors but ultimately it is the responsibility of Electoral Services at Herefordshire Council

10. Insurance for Gates and Fences – only the fence in Adforton car park was **AGREED** to be responsibility of BGPC

11. Volunteers cutting grass – The Insurance Company confirmed if volunteers are acting at the request of BGPC they will be covered by its insurance. If residents decide to go out and cut grass on an ad hoc basis they will NOT be covered.

12. Training budget for Cllrs –**AGREED** to be £250 p.a. Clerk to keep a record of training attended by cllrs

13. Code of Conduct for Cllrs – **NOTED**

14. Information Sheet -Members noted the Information Sheet.

15. To raise items for next agenda: lowering of the wall at jct of A4113 and C1001 in Walford; proposed move to 1 bank account for all transactions.

There being no further business the Chairman closed the Meeting at 9.05 p.m

Signed..... Date.....