

## **Minutes of Border Group Parishes Neighbourhood Plan Meeting**

**Monday 2nd December 2013 at 7.30 pm**

**Lingen Village Hall**

### **Those Present**

#### **Parish Councillors**

Maggie Brown, Stephen Chilman, John Miles, Phillip Morris, Simon Whiteman.

#### **Others present**

Chris Jack, Ian Morris, Jackie Morris, Robert Nisbet, Mike Oliver, Maureen Robinson, Tony Swainson, Harley Thomas, John Walker, Glyn Williams.

### **The Steering Group**

Philip Barnett, Sally Barnett, Adrian Boylan, Maggie Brown, Stephen Chilman (Chair), Clive Gurney, Chris Jack, John Miles, Ian Morris, Jackie Morris, Phillip Morris, Natalie Morton, Robert Nisbet, Mike Oliver, E. Protheroe, Maureen Robinson, Richard Ruell, Tony Swainson (Secretary), Harley Thomas, John Walker, Simon Whiteman, Glyn Williams, Bruce Williamson, Moira Williamson.

### **Minutes**

#### **Introduction and Welcome.**

Stephen Chilman (Chairman) welcomed everyone to the meeting.

#### **Apologies**

John Voysey,

#### **Minutes of the Last Meeting**

The minutes were accepted.

#### **Neighbourhood Planning Update Newsletter 6**

The Herefordshire Council newsletter dated November 2013 had been E-mailed to the Steering Group members and a copy was tabled. The Newsletter stated that the 60<sup>th</sup> Neighbourhood area had been approved with 68 applications received. A funding drop-in event will be held on 28 January at Blueschool House, Hereford for those parishes who have yet to submit a funding application. Although the Neighbourhood Planning team has lost one planning officer in November free support is still available.

The NDP Guidance Notes will be revised in January 2014 so we must keep an eye on the webpages.

#### **Analysis of Responses from Drop-in meeting on 29 Oct.**

A transcript of the 41 written responses from the 29 Oct meeting is available on the Border Group Parish Council website [www.bordergroup-pc.org](http://www.bordergroup-pc.org). Some analysis of these responses should be carried out and considered when compiling the

questionnaire. Maggie Brown asked how many households were represented at the meeting. Tony Swainson has the list of names and postcodes and will try and answer the question.

### **Producing the Questionnaire**

The Wigmore and the Eardisley questionnaires were good examples which we should study. Maggie Brown will E-mail the Wigmore document and the Eardisley one has already been circulated. It was agreed that the group would consider what needs to go in our questionnaire over the Christmas period whilst keeping it simple, and would send their thoughts to Maureen Robinson by the end of December.

### **Budget**

A draft budget sheet was tabled for stages 1 and 2 and this would be E-mailed to Steering Group members. It was hoped that Dave Tristram (Project Development Officer) would be able to have a look at this with a view to early submission. It was agreed that, subject to Parish Council approval, we should apply for funding as soon as possible.

Dave Tristram has E-mailed to say we should not spend any money at present as the next tranche of funding will not be available until February 2014 and retrospective claims would not be considered. John Miles thought that some minor expenses might be met from The Precept.

### **Terms of Reference**

John Walker proposed that the Model Steering Group Terms of Reference in Guidance Note 28 be adopted, this was seconded by Maggie Brown and accepted by the Steering Group.

### **Logo Ideas**

There was some discussion of the design of a logo. John Miles has an idea for a Hereford Bull and a Ryland sheep in combination. It was not thought that too many colours should be used. Mike Oliver suggested that it could consist of simple words in capitals and suggested “**YOUR COMMUNITY NEEDS**”. A suggestion that the outline of the BG Parishes area could perhaps be incorporated in some way.

As stated at the last meeting any thoughts can be E-mailed to Maureen Robinson or Tony Swainson who can pass on to group members.

### **AOB**

Clive Gurney said that we need a vision, a vibrant community, and that young people were the future. Commuting leads to the death of communities, so we should provide what is needed for an alternative lifestyle.

**Next Steering Group Meeting**  
**Date in January TBA**

**The meeting closed at 8.55**