

Minutes of Border Group Parishes Neighbourhood Plan Meeting

Tuesday 10th June 2014 at 7.30 pm

Lingen Village Hall

Those Present

Parish Councillors

Stephen Chilman, Clive Gurney.

Others present

Philip Barnett, Chris Jack, Mike Oliver, Tony Swainson, Joe Thomas, Glyn Williams

The Steering Group

Philip Barnett, Sally Barnett, Stephen Chilman (Chair), Clive Gurney, Chris Jack, John Miles, Ian Morris, Jackie Morris, Phillip Morris, Natalie Morton, Robert Nisbet, Mike Oliver, E. Protheroe, Maureen Robinson, Richard Ruell, Tony Swainson (Secretary), Harley Thomas, Joe Thomas, John Walker, Simon Whiteman, Glyn Williams, Bruce Williamson, Moira Williamson.

Minutes

Introduction and Welcome.

Stephen Chilman (Chairman) welcomed everyone to the meeting.

Apologies

John Miles, Jackie Morris, Phillip Morris, Robert Nisbet, Maureen Robinson, Harley Thomas, Simon Whiteman, Moira Williamson, Chris Gooding of Data Orchard was unable to be present.

Minutes of the Meeting on 6th May

The minutes of the last meeting on 6th May 2014 had been accepted at the last meeting and have now been signed.

Neighbourhood Planning P.C. Update Newsletter 8.

The Steering Group had been sent electronic copies of Newsletter 8 and The Chairman summarised some key points. There were now 80 designated Neighbourhood Areas within Herefordshire.

Two training events were announced: Historic Environment Training, including English Heritage, Listed buildings and Conservation Areas, Archaeology – Thursday 3rd July 10.00-12.00 at Town Hall, Hereford.

Affordable Housing Training – Thursday 10th July, 10.00-12.00 at Town Hall, Hereford.

Space is limited to two per Parish Council/Steering Group so booking is essential.

Contact James Latham on 01432 383617.

The Pre-submission draft of the Core Strategy went out to public consultation on 22 May 2014. The consultation will end at 23.59 on 3rd July 2014.

The recent positive decision on the Tattenhall Neighbourhood plan supports the Planning Practice Guidance that highlights that NDPs can be developed before or at the same time as the Core Strategy.

Questionnaire.

The Latest Draft of the questionnaire was discussed together with the comments and suggested amendments and additions from John Walker dated 09/06/14 which The Chairman had discussed with Chris Gooding.

The objection to the inclusion of the word “if” referring to new homes being built was not considered valid as the sense was obvious from the context and that no element of choice as to whether this happened was implied. Some other minor errors would be corrected.

It was agreed that Walford needs a special mention in Q5 or elsewhere as some restricted development will be permitted as stated in the Core Strategy. As regards Paytoe Lane (Q10?) it was felt that there was not much that we could do about developments there.

In Q23 speed bumps were not considered to be a good idea but their inclusion in the questionnaire is in the interests of democracy.

In questions 39, 40 and 42. Any suggestion that the results will be skewed by questions on gender, age and length of residency were rejected as the analysis would be carefully designed to prevent this. Chris Gooding had said we could be considered negligent if we did not have access to this data (which would never be disclosed other than in a statistical form).

Mike Oliver proposed that we proceed with the questionnaire with the amendments discussed and Clive Gurney seconded the proposal

The Chairman undertook to alter the wording to stress how important it is to fill in the form. He also undertook to e-mail Samantha Banks to ask for a Council List of properties.

Some misalignment of the tick boxes was noticed on our printed copies on Q28 which may be the result of a different version of Microsoft Word being used. Chris Gooding will be asked about this.

It is hoped that printing will start next week and that collection will be around 15th July.

Questionnaire Delivery

We will have an Electoral Roll and a Council List and have some 300 homes to deliver to.

The following volunteers have been identified.

Brampton Bryan: - Mike Oliver plus three additional volunteers.

Adforton: - Chris Jack, Glyn Williams, John Voysey, Tony Swainson.

Walford, Newton, Letton: - Simon Wightman, Richard Ruell.

Lingen: - Steve Chilman, Phil Barnett, Joe Thomas, Harley Thomas, Jeff Bevan,

Willey: - Jackie and Phillip Morris.

We should aim to have one volunteer for each 20 households and leave the forms with the householders for about three weeks. Sealable envelopes will be provided for confidentiality and plastic sleeves must be available to enable completed questionnaires (in envelopes) to be left outside the door if occupants will not be at home.

The Chairman would be happy to drop off the packs to volunteers.

The Future Housing Needs will be printed on coloured paper.

Analysis of Questionnaire Returns.

The cost of Data Orchard's part in producing the questionnaire will be about £175. Analysis is estimated at about £727 which we could reduce by undertaking some of the work ourselves although the opinion of the Steering Group was that we should leave it to the professionals. The cost of analysis if we go for a full narrative report would be about £1400

Next Steering Group Meeting
To Be Announced

The meeting closed at 8.30